

## **GUIDELINES FOR APPEARING IN DOCUMENT VERIFICATION**

You must bring the following documents for verification in **ORIGINAL as well as ONE SET OF SELF-ATTESTED COPIES** of each document, in support of your candidature as submitted by you in earlier document verification:

- **Registration Slip:** Please bring a copy of Registration Slip (duly signed and complete in all respect) generated at the time of filling Online Application form. If you do not have the copy, please download it from the link given on Website.
- **Date of Birth:** Matriculation / Secondary Examination Certificate issued by the concerned State / Central Education Board in support of your date of birth.
- **Educational Qualification:** Certificate/Marks Statement from the competent authority such as school in support of your claim of having possessed, as on the date specified in the said advertisement, the requisite Educational Qualification for the post applied for by you.

If the qualification possessed by the candidate is equivalent, then the equivalency certificate by the relevant authority must be submitted at the time of Document Verification.

If marksheet of class 8 is not available than you must submit an affidavit (On Non Judicial Stamp Paper) that details filled by you in online application regarding class 8 qualification is correct. In this case, you have to submit the details of matriculation if possess.

- **Certificate(s)** in support of your claim of being SC/ ST/ OBC/ PWD, issued by the Competent Authority as per the format(s) published in the Advertisement.

If you are seeking age relaxation for being domiciled in the state of Jammu & Kashmir during the period 1.1.1980 to 31.12.1989, you shall also bring a certificate from the District Magistrate within whose jurisdiction you had ordinarily resided or any other authority designated in this behalf by the Government of Jammu & Kashmir. Document/Certificate substantiating status related to Ex-Serviceman in support of your claim.

- **NOC:** If you are employed with the State Government /Central Government/ Public Sector Undertakings and departmental candidate, then please ensure that you are in possession of 'No Objection Certificate' from your employer issued on or before closing date given in the Advertisement and you have submitted it in original during Document Verification. Please bring a copy of it.